



Agenda for RLSS UK Kent Branch
Annual General Meeting for the years ending
31st December 2019 and 2020

Kent Branch Intend to Record the Meeting

Any member with any queries regarding this please contact the Hon. Secretary
Andrew Griggs on 01474 561254 or 07799958832 / cazzandrew@aol.com
or Hon. Treasurer Cavell Burchell 020 8319 8811 prior to the meeting.

To be held virtually via Microsoft Teams on Saturday 27th March 2021 at 10:00 am

Access is via [Clicking this link to join the meeting](#) if receiving this letter electronically or via

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGIyZmI2YjgtMGM3Yi00NDQzLWFmMjEtZjYyNTI5NTI5YTFm%40thread.v2/0?context=%7b%22id%22%3a%2283b39d89-6e6b-42b2-84c9-4926c4f418a7%22%2c%22oid%22%3a%2243709f04-57ef-49c4-9a47-9c805512eeab%22%7d

In connection therewith all members are requested to note that All Notices of Motion and Nominations for Officers, Office Bearers and Management Committee members of the Branch must reach the Hon Secretary by midnight on 15th March 2021.

Welcome – President Andrew Griggs

Statement on the Meeting - RLSS UK Trustee Cavell Burchell

- 1. Read the Notice convening the Meeting – Chair - Paul Paulding**
- 2. Apologies for absence – Hon Secretary - Andrew Griggs**
- 3. Confirmation of the minutes of the 60th AGM held on Saturday 24th March 2019**
- 4. Matters arising from minutes**
- 5. Receive and adopt the Annual Report**
- 6. Receive and not the Annual Financial Report and Statement of Accounts**
- 7. Notices of Motion - none**
- 8. Induction of President for 2021 - Mr Cavell Burchell**
- 9. Installation of the Deputy President for 2021 - Mr George Payne**
- 10. Election of Officers for 2021**
- 11. Branch Honours**
- 12. Any other Business**
- 13. Meeting Closed by President**

This year the following Offices and Management Positions will become vacant and the current holders of these offices are eligible for nomination for a further one or two-year term.

- | | | |
|----|---------------------------------|--------------------------|
| a) | Chairman | Two Year Period * |
| b) | Vice Chairman | One Year Period * |
| c) | Hon Secretary | Two Year Period |
| d) | Public Relations Officer | Two Year Period |
| e) | Club Development Officer | Two Year Period |
| f) | Officer | Two Year Period |
| g) | Officer | One Year Period |

*** both positions to be elected this year due to in term resignation of the previous Chair Debbie Hunt consequent to her election as Deputy President of RLSS UK**

Please also note these positions: -

Community Outreach Officer to be appointed by Branch Management Committee in 2021 – we request that interested individuals make themselves known to Hon. Secretary.

Safeguarding Officer nominated by Branch but appointed by National Safeguarding Committee

Nominations for all the above-mentioned Offices and Management positions are invited from Members, all of whom must be in current membership of the Branch, or duly appointed by the Management Committee.

Nominations must be submitted on the Official Nomination form previously sent and bear the Signatures of the Nominee, Proposer, and Secunder. Electronic signatures are valid and may be validated.

Voting where required shall take place at the AGM in accordance with clause 6.3 of the Branch Constitution: -

“Any resolution put to the vote of a General Meeting of the Branch shall be decided upon a show of hands based on the ‘one Member, one Vote’ principle adopted at the 2015 AGM. Therefore, any Member present in person shall have one vote only irrespective of the number of offices that member may hold. In the event of an equality of votes upon any resolution, the Chair of the meeting shall have a second or casting vote.”

An individual attending the AGM either face to face or virtually as the nominated representative of a Member eligible to vote must, prior to the commencement of the AGM, provide written confirmation of such nomination to the Chair of the meeting (as permitted under clause 12.1 of the Articles of RLSS UK). Please note that since 2015 and the requirement of RLSS UK for Branches to adopt the Revised Model Constitution, Affiliated Member Groups no longer have voting rights.

If written confirmation is not presented and is not signed by an eligible Member then the returning officer will decide if the authorisation form is accepted or not. If two or more individuals submit authorisation forms for the same Member, no vote will be recorded on behalf of that Member.

Signed :



Honorary Branch Secretary